

UNITEDHEALTH GROUP

At UnitedHealth Group, employees access human capital activities and information through our **human capital self service model**.

The Hub

The UnitedHealth Group intranet provides resources for self service including policies and guidelines.

HRdirect

A team of specialists who can answer your questions about our policies, programs and more.

How to access:



Call 800-561-0861, Option 1, from 7 a.m. to 7 p.m. CT, M – F



Navigate to *The Hub* > Resources > Human Capital Help > Contact HRdirect US

What you can get help with:

- Direct Deposit
- Human Capital Policies
- LearnSource
- Paid Time Off (PTO) Calculations
- Paycheck (non-benefit deductions)



Make sure to have your employee ID ready! Representatives will need it to access your account.

Global Self Service (GSS)

An application employees and managers use for HR transactions.

How to access:



Click on *Global Self Service (HR Transactions)* under *My Links* on the homepage of The Hub

What you can do:

- Access new hire forms
- Update personal information and emergency contacts
- Enter your time including PTO
- Complete annual performance reviews
- And more

Human Capital Resources

Help when you need it.

Print or save this guide to quickly access some of our most used self service tools available to you.

UnitedHealth Group Benefits

HRdirect: Benefits and Enrollment

A group of specialists available to help answer your **benefits and enrollment questions**.



Call 800-561-0861 from 7 a.m. to 7 p.m CT, M – F

Health Care Advisor

Your one-stop resource for **personalized health care** support and guidance.



Medical Support



OptumRx Home Delivery



Rally for Health



Flexible Spending Accounts



Call 800-357-1371 or text 'chat' to 59647.
(message and data rates may apply)

Benefits experts and clinicians are available to answer your health care questions. Nurses are available 24/7.

Fidelity NetBenefits

Your **Financial Fitness** contact for 401(k), Employee Stock Purchase Plan and Executive Savings Plan.



Call 800-624-4015, 7:30 a.m. to 7:30 p.m. CT, M – F
www.NetBenefits.com (accessible outside the network)

Employee Assistance Program

Get access to experts who can confidentially help you with a wide range of **well-being and family support services**.



Call 866-781-6396 (available 24/7)
www.liveandworkwell.com, access code: united
(accessible outside the network)

Information is subject to change. For the most up-to-date information and a full program list, please visit <http://benefitsinfo.uhg.com/uhg/index.html>

IT Resources

IT Service Desk

Get help with your UnitedHealth Group network login, system credentials and Secure Access requests.



Call 1-888-848-3375 for the IT Service Desk



Make sure to have your employee ID and password ready! Representatives will need it to access your account.